

## Woodside Therapeutic Massage Office Policies

Name \_\_\_\_\_ Date \_\_\_\_\_

*Please be advised of the policies for this office. Your signature below signifies acceptance of these policies.*

### **Cancellation**

Amid the ongoing uncertainty of COVID-19, we have modified our cancellation policy to offer greater flexibility for our clients. We hope that this alleviates any hesitancy to cancel an appointment no matter the proximity to scheduled time. If you need to reschedule for any reason, especially if you or someone in your household is not feeling well, we understand and request that you contact us as soon as possible. There will only be a fee charged for no-show appointments at this time.

### **Tardiness**

To ensure proper spacing of clients and sanitation procedures, appointment times are scheduled appropriately and cannot extend beyond the stated time to accommodate late arrivals. Please be on time for your appointment.

### **Sickness**

Massage is not appropriate care for a person who is suffering from an infectious or contagious illness. Please cancel your appointment as soon as you are aware of an infectious or contagious condition.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_